



By Partners, For Partners

DIRECTIONS NORTH AMERICA

DIAMOND SPONSOR

GENERAL SESSION AV QUESTIONNAIRE

Please upload to <https://spaces.hightail.com/uplink/infoadvantage> by **February 8, 2024**. Questions? Contact Eva Chiu at Eva.Chiu@infoadvantage.com.

COMPANY: _____

MAIN CONTACT FOR PRESENTATION:

Name: _____

Email: _____

Mobile Phone: _____

PLEASE LIST ALL PRESENTERS AND REHEARSAL PARTICIPANTS FROM YOUR COMPANY:

Presenters (Name, Job Title/Affiliation):

Rehearsal Participants (Name, Job Title/Affiliation):

Please list all outside performers and affiliations (if applicable):



How would you like the Directions emcee to introduce your company and presenters?

7-MINUTE PRESENTATION TIMELINE:

Start:	End:	Videos, Activities, and Presenters

AUDIO-VISUAL REQUIREMENTS:

How many devices will you be using? ____ PC or Mac ____ Tablets ____ Mobile Devices

What connectors do your devices/display units require? _____

Will the presentation require internet connection(s)? Yes No If yes, what kind? Wired Wireless

Will you show a video? Yes No

Length: _____ Format (MP4 or MOV preferred in 1080 or Full-HD): _____

Will you use PowerPoint slide deck(s)? Yes No

Will there be any video clips embedded? Yes No

Will there be any audio clips embedded? Yes No

Do you expect to move throughout the stage? Yes No

Will co-presenter(s) present from the computer table? Yes No

If yes, what is the nature of that presentation (e.g., a demo)? _____

Please list any additional specialized Audio, Visual or IT needs: